

CONSULTATION
ENDS
01/06/2016

for a club premises certificate to be granted
under the Licensing Act 2003

PL G INSTRUCTIONS BEFORE COMPLETING APPLICATION

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
You may wish to keep a copy of the completed form for your records.

Norton Rugby Football Club

(Insert name of club)

club applies for a club premises certificate under section 71 of the Licensing Act 2003 for the premises described in Part 1 below (the club premises).

The club is making this application to you as the relevant licensing authority in accordance with section 68 of the Licensing Act 2003.

Part 1 – Club premises details

| | | | |
|---------------------------------------------------------------------------------------------------------------------------|------------|---------------------------|---------|
| Name of club Norton Rugby Football Club | | | |
| Postal address of premises or, if none, ordnance survey map reference or description Norton Village Hall Norton | | | |
| Post Town | Gloucester | Postcode | GL2 9LJ |
| Telephone number (if any) | | | |
| E-mail address (optional) | | jchandler@nortonrfc.co.uk | |

| | | | |
|-------------------------------------------------------------------------------------------|------------|-------------|---------|
| Name of person performing duties of a secretary to the club Mr Roy McClurg | | | |
| Address of person performing duties of a secretary to the club 103 Cheltenham Road | | | |
| Post Town | Gloucester | Postcode | GL2 0JG |
| Daytime contact telephone number (if any) | | 07900895366 | |
| E-mail address (optional) | | | |

| | |
|-----------------------------------------|------------------|
| Non-domestic rateable value of premises | £3,300.00 |
|-----------------------------------------|------------------|

Are the club premises occupied and habitually used by the club?

Yes ☒ No ☐

Part 2 – Club Operating Schedule

When do you want the club premises certificate to start?

| | | |
|----------------------|----------------------|----------------------|
| DD | MM | YYYY |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

If you wish the certificate to be valid only for a limited period, when do you want it to end?

| | | |
|----------------------|----------------------|----------------------|
| DD | MM | YYYY |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

General description of club (please read guidance note 1)

Local Village Hall
Consisting of Hall changing rooms

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

What qualifying club activities do you intend to conduct on the club premises?

Provision of regulated entertainment

Please tick all that apply

- | | |
|-------------------------------------------------------------------------------------------------------------|-------------------------------------|
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input checked="" type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input checked="" type="checkbox"/> |

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club (if ticking yes, fill in box I)

☐

The sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place (if ticking yes, fill in box J)

☒

In all cases complete boxes, K and L.

A

| | | | | | |
|-------------------------------------------------------------------------|-------|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--------------------------|
| Plays Standard days and timings (please read guidance note 6) | | | Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2) | Indoors | <input type="checkbox"/> |
| | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| Day | Start | Finish | Please give further details here (please read guidance note 3) | | |
| Mon | | | | | |
| | | | | | |
| Tue | | | | | |
| | | | State any seasonal variations for performing plays (please read guidance note 4) | | |
| Wed | | | | | |
| | | | | | |
| Thur | | | | | |
| | | | Non standard timings. Where the club intends to use the premises for the performance of a play at different times from those listed in the column on the left, please list (please read guidance note 5) | | |
| Fri | | | | | |
| | | | | | |
| Sat | | | | | |
| | | | | | |
| Sun | | | | | |
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B

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|-------------------------------------------------------------------------|-------|--------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--------------------------|
| Films Standard days and timings (please read guidance note 6) | | | <u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 2) | Indoors | <input type="checkbox"/> |
| | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| Day | Start | Finish | <u>Please give further details here</u> (please read guidance note 3) | | |
| Mon | | | | | |
| | | | | | |
| Tue | | | | | |
| | | | <u>State any seasonal variations for the exhibition of film</u> (please read guidance note 4) | | |
| Wed | | | | | |
| | | | | | |
| Thur | | | | | |
| | | | <u>Non standard timings. Where the club intends to use the premises for the exhibition of film at different times from those listed in the column on the left, please list</u> (please read guidance note 5) | | |
| Fri | | | | | |
| | | | | | |
| Sat | | | | | |
| | | | | | |
| Sun | | | | | |
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C

| | | | |
|------------------------------------------------------------------------------------------|-------|--------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Indoor sporting events Standard days and timings (please read guidance note 6) | | | <u>Please give further details here</u> (please read guidance note 3) |
| Day | Start | Finish | |
| Mon | 16.00 | | |
| | | 00.00 | |
| Tue | 16.00 | | <u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4) |
| | | 00.00 | |
| Wed | 16.00 | | |
| | | 00.00 | |
| Thur | 16.00 | | <u>Non-standard timings. Where the club intends to use the premises for indoor sporting events at different times from those listed in the column on the left, please list</u> (please read guidance note 5) |
| | | 00.00 | |
| Fri | 16.00 | | |
| | | 00.00 | |
| Sat | 10.00 | | |
| | | 00.00 | |
| Sun | 10.00 | | |
| | | 00.0 | |

D

| | | | | | |
|------------------------------------------------------------------------------------------------------|-------|--------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--------------------------|
| Boxing or wrestling entertainments Standard days and timings (please read guidance note 6) | | | <u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2) | Indoors | <input type="checkbox"/> |
| | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| | | | | | |
| Day | Start | Finish | | | |
| Mon | | | <u>Please give further details here</u> (please read guidance note 3) | | |
| | | | | | |
| Tue | | | | | |
| | | | | | |
| Wed | | | <u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4) | | |
| | | | | | |
| Thur | | | | | |
| | | | | | |
| Fri | | | <u>Non-standard timings. Where the club intends to use the premises for the boxing or wrestling entertainment at different times from those listed in the column on the left, please list</u> (please read guidance note 5) | | |
| | | | | | |
| Sat | | | | | |
| | | | | | |
| Sun | | | | | |
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E

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|------------------------------------------------------------------------------|-------|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-------------------------------------|
| Live music Standard days and timings (please read guidance note 6) | | | <u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 2) | Indoors | <input checked="" type="checkbox"/> |
| | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| Day | Start | Finish | <u>Please give further details here</u> (please read guidance note 3) | | |
| Mon | 16.00 | | | | |
| | | 00.00 | | | |
| Tue | 16.00 | | | | |
| | | 00.00 | | | |
| Wed | 16.00 | | <u>State any seasonal variations for the performance of live music</u> (please read guidance note 4) | | |
| | | 00.00 | | | |
| Thur | 16.00 | | | | |
| | | 00.00 | | | |
| Fri | 16.00 | | <u>Non-standard timings. Where the club intends to use the premises for the performance of live music at different times from those listed in the column on the left, please list</u> (please read guidance note 5) On Cheltenham Race Days 8am starts to cater for organised racegoers 1 extra hour in the evening on Bank Holidays | | |
| | | 00.00 | | | |
| Sat | 10.00 | | | | |
| | | 00.00 | | | |
| Sun | 10.00 | | | | |
| | | 00.0 | | | |

F

| | | | | | |
|---------------------------------------------------------------------------------|-------|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-------------------------------------|
| Recorded music Standard days and timings (please read guidance note 6) | | | <u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 2) | Indoors | <input checked="" type="checkbox"/> |
| | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| Day | Start | Finish | <u>Please give further details here</u> (please read guidance note 3) | | |
| Mon | 16.00 | | | | |
| | | 00.00 | | | |
| Tue | 16.00 | | | | |
| | | 00.00 | | | |
| Wed | 16.00 | | <u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 4) | | |
| | | 00.00 | | | |
| Thur | 16.00 | | | | |
| | | 00.00 | | | |
| Fri | 16.00 | | <u>Non-standard timings. Where the club intends to use the premises for the playing of recorded music at different times from those listed in the column on the left, please list</u> (please read guidance note 5) | | |
| | | 00.00 | | | |
| Sat | 10.00 | | | | |
| | | 00.00 | | | |
| Sun | 10.00 | | On Cheltenham Race Days 8am starts to cater for organised racegoers | | |
| | | 00.0 | 1 extra hour in the evening on Bank Holidays | | |

G

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|-----------------------------------------------------------------------------------------|-------|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--------------------------|
| Performances of dance Standard days and timings (please read guidance note 6) | | | <u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2) | Indoors | <input type="checkbox"/> |
| | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| Day | Start | Finish | <u>Please give further details here</u> (please read guidance note 3) | | |
| Mon | | | | | |
| | | | | | |
| Tue | | | | | |
| | | | <u>State any seasonal variations for the performance of dance</u> (please read guidance note 4) | | |
| Wed | | | | | |
| | | | | | |
| Thur | | | | | |
| | | | <u>Non-standard timings. Where the club intends to use the premises for the performance of dance at different times from those listed in the column on the left, please list</u> (please read guidance note 5) | | |
| Fri | | | | | |
| | | | | | |
| Sat | | | | | |
| | | | | | |
| Sun | | | | | |

H

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|--------------------------------------------------------------------------------------------------------------------------------------------|-------|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-------------------------------------|
| Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6) | | | Please give a description of the type of entertainment that the club will be providing | | |
| Day | Start | Finish | <u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2) | Indoors | <input checked="" type="checkbox"/> |
| Mon | 16.00 | | | Outdoors | <input type="checkbox"/> |
| | | 00.00 | | Both | <input type="checkbox"/> |
| Tue | 16.00 | | <u>Please give further details here</u> (please read guidance note 3) | | |
| | | 00.00 | | | |
| Wed | 16.00 | | | | |
| | | 00.00 | <u>State any seasonal variations for this entertainment</u> (please read guidance note 4) | | |
| Thur | 16.00 | | | | |
| | | 00.00 | | | |
| Fri | 16.00 | | <u>Non-standard timings. Where the club intends to use the premises for this entertainment at different times from those listed in the column on the left, please list</u> (please read guidance note 5) | | |
| | | 00.00 | | | |
| Sat | 10.00 | | | | |
| | | 00.00 | On Cheltenham Race Days 8am starts to cater for organised racegoers 1 extra hour in the evening on Bank Holidays | | |
| Sun | 10.00 | | | | |
| | | 00.0 | | | |

I

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|-------------------------------------------------------------------------------------|-------|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------------------------------|
| Supply of alcohol Standard days and timings (please read guidance note 6) | | | Will the supply of alcohol be for consumption <u>-please tick</u> (please read guidance note 7) | On the premises | <input checked="" type="checkbox"/> |
| | | | | Off the premises | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| Day | Start | Finish | State any seasonal variations (please read guidance note 4) | | |
| Mon | 16.00 | | | | |
| | | 00.00 | | | |
| Tue | 16.00 | | | | |
| | | 00.00 | | | |
| Wed | 16.00 | | | | |
| | | 00.00 | | | |
| Thur | 16.00 | | | | |
| | | 00.00 | | | |
| Fri | 16.00 | | | | |
| | | 00.00 | | | |
| Sat | 10.00 | | | | |
| | | 00.00 | | | |
| Sun | 10.00 | | | | |
| | | 00.0 | | | |
| | | | Non-standard timings. Where the club intends to use the premises for the supply of alcohol at different times from those listed in the column on the left, please list (please read guidance note 5) | | |
| | | | On Cheltenham Race Days 8am starts to cater for organised racegoers | | |
| | | | 1 extra hour in the evening on Bank Holidays | | |

J

| | | | |
|--------------------------------------------------------------------------------------------------------------------------|-------|--------|--------------------------------------------------------------------|
| Hours club premises are open to the members and guests Standard days and timings (please read guidance note 6) | | | State any seasonal variations (please read guidance note 4) |
| Day | Start | Finish | |
| Mon | 16.00 | | |
| | | 00.00 | |
| Tue | 16.00 | | |
| | | 00.00 | |
| Wed | 16.00 | | |
| | | 00.00 | |
| Thur | 16.00 | | |
| | | 00.00 | |
| Fri | 16.00 | | |
| | | 00.00 | |
| Sat | 10.00 | | |
| | | 00.00 | |
| Sun | 10.00 | | |
| | | | |

Non standard timings. Where you intend the premises to be open to the members and guests at different times from those listed in the column on the left, please list (please read guidance note 5)

On Cheltenham Race Days 8am starts to cater for organised racegoers

1 extra hour in the evening on Bank Holidays

K

Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the club premises that may give rise to concern in respect of children (please read guidance note 8).

None

L Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

Guest must be signed in.

ID checks to be carried out on people appearing to be under 25 before serving alcohol

Ensure all staff are aware and trained in law's regarding sale of alcohol and hygiene rules

b) The prevention of crime and disorder

The Building and Car Park is protected with sensor activated flood lighting to deter late night activities

No money or Alcohol will be stored on the site

c) Public safety

Premises and access checked regularly and maintained as necessary.

Fire appliances and safety equipment to be maintained

Promotion of Non-alcoholic/Low-alcohol drinks, especially to 'designated drivers' of groups

d) The prevention of public nuisance

At all times that regulated entertainment is taking place on the premises, there shall be a nominated person who is responsible to undertake routine monitoring to ensure external levels of music are not disturbing to nearby residential properties, and take appropriate action where necessary

Committee members will be used as stewards when the Bar is in operation they will also ensure that excess Alcohol consumption will not be tolerated

A refusals and ejection register will be kept and be available to the Police and LA on request

e) The protection of children from harm

The 'Challenge 25' scheme or equivalent shall be adopted so that any non-member customer attempting to purchase alcohol who appears to be under the age of 25 shall be asked for an accredited photographic proof-of-age (eg passport, photo-driving licence, or Pass-approved card) and a sale shall not be made unless this evidence is produced.

Children must be accompanied by a responsible adult

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. ☒
- I have enclosed the plan of the premises. ☒
- I have sent copies of this application and plan to the responsible authorities. ☒
- I have completed and enclosed the club declaration and enclose a copy of the club rules. ☒
- I understand that I must now advertise my application. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 3 – Signatures (please read guidance note 10)

I JEREMY SW CHANDLER
(Insert full name)

make this application on behalf of the club and have authority to bind the club

| | |
|-----------|-------------|
| Signature | J. Chandler |
| Date | 27/04/16 |
| Capacity | CHAIRMAN. |

Address for correspondence associated with this application (please read guidance note 11)

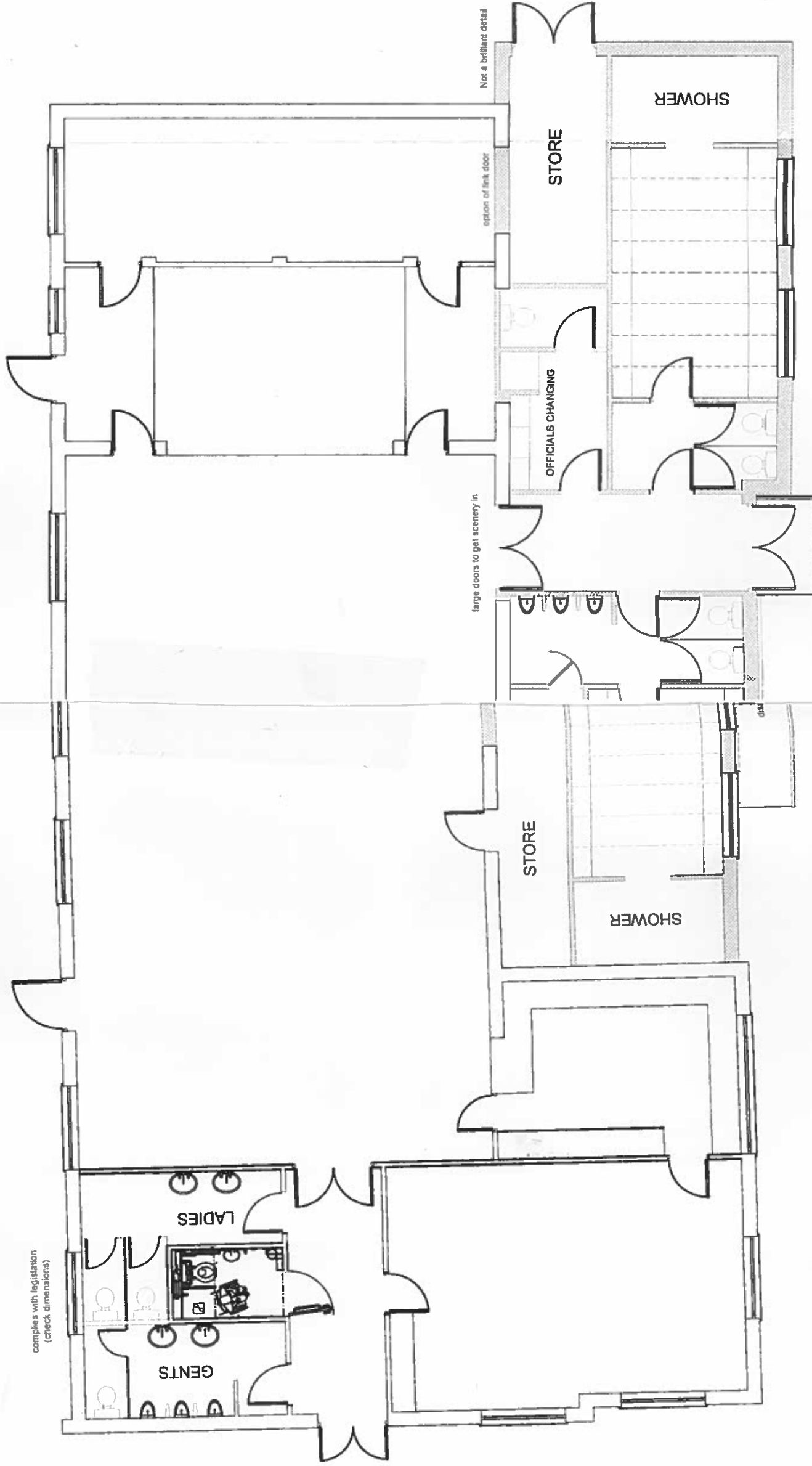
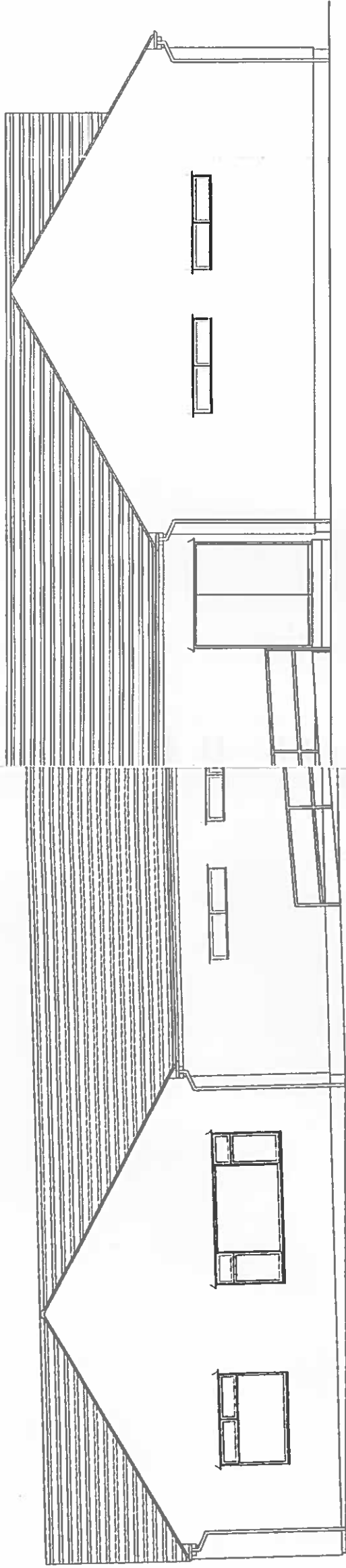
LEIGH END FARM.
CHURCH LANE.
GLOS.

| | | | |
|----------------------------------------------------------------------------------------------------------------------------|---------------------|-----------|------------------|
| Post town | <u>GLOUCESTER</u> | Post code | <u>GL1 9 4AF</u> |
| Telephone number (if any) | <u>07979 68324.</u> | | |
| If you would prefer us to correspond with you by e-mail your e-mail address (optional) <u>JCHANDLER@NORTONREC.CO.UK</u> | | | |

Notes for Guidance

- 1) Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
- 2) Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
- 3) Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 4) For example (but not exclusively) where the activity will occur on additional days during the summer months.
- 5) For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 6) Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 7). If the club wishes members and their guests to be able to consume alcohol on the premises please tick 'on the premises'. If the club wishes people to be able to purchase alcohol to consume away from the premises please tick 'off the premises'. If the club wishes people to be able to do both please tick 'both'.
- 8) Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, gambling machines etc.
- 9) Please list here steps you will take to promote all four licensing objectives together.
- 10) The application form must be signed.
- 11) This is the address which we will use to correspond with the club about this application.

RFF Changing Rooms & Clubhouses - Facilities Guidance Note 5 Compliant



| REV | DATE |
|-----|------|
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| | |

CONULT DESIGN
6 BY CLARE COTTAGES
STAVERTON VILLAGE
CHILTONHAM
WILTSHIRE
BA11 1WY
TEL: 01246 810007 FAX: 01246 810008

TITLE

Norton Village Hall

DESCRIPTION

Plan and Elevations
As Proposed
Option 2

| DATE | SCALE | NTS |
|-------------|---------|-----|
| 04/11/2011 | | |
| DRAWN | CHECKED | |
| A. Davis | | |
| DRAWING NO. | | |

V44 NVH 03